



HOSTEL

RULES & REGULATIONS

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Estd.2000

ABES Engineering College

Approved by AICTE, New Delhi & Affiliated to Dr.APJ Abdul Kalam Technical University, U.P., Lucknow
NAAC Accredited & NBA Accredited Branches (CSE, ECE, EN, ME & IT) and ISO 9001:2015 Certified College

MESSAGE FROM THE VICE-PRESIDENT

The College is a melting pot of different cultures, where you will experience unity in diversity in the college environment. I am sure, you will enjoy your time here and it will be a great learning experience for you. We will work, learn and grow together and take the college to the highest peak in the academic field and maintain the highest standards with diverse cultural heritage.



You are making a considerable investment of your time, money and effort towards obtaining a college degree. Our mission is to assist you in that effort whenever psychological or any other issues occur that impair your performance or impede your progress towards that goal. As the Vice President of ABES, I assure you that you will have an amazing experience at our College.

Er. Sachin Kumar Goel
Vice President

FROM THE DIRECTOR'S DESK

In an increasingly interconnected world, engineering studies are the central field for employment in 21st century. We are proud to be preparing dynamic leaders and professionals who https://www.abes.ac.in/images/ece/ece_hod.png are making a difference with their talent and skills in contributing to the workforce of tomorrow. From our outstanding faculty and staff to our capable students and distinguished alumni, we are proud of our contributions.



Even envisaging the different department leads in various academic fronts we are very happy that our seasoned students devoted their extra hours in competitive and consultancy projects. Our in campus training and projects methodology has made us exceptionally diligent towards endeavouring bright career prospects of our students. So my dear students if you have the capability and thinking yourselves to be beyond certain limits then you are at the very right place, as every mentor of ABES Engineering College is paving a successful career path for you.

Prof. (Dr.) Sanjay Kumar Singh
Director (Officiating)

MESSAGE FROM FACULTY IN-CHARGE HOSTELS

“The key question to keep asking is, Are you spending your time on the right things? Because time is all you have.” – Randy Pausch



Dear Students,

Time management and discipline are crucial for success in life.

I extend my hearty greetings to all the ABES hosteller students, their parents and all the readers of this booklet.

It gives me immense pleasure to welcome you all to be a habitant of ABES hostels that strives to provide its students a homely and healthy atmosphere with complete safety and security in the hostels. At our hostels, we not only make efforts to provide our hostellers a congenial environment and a comfortable place to live in, but also encourage them to live in harmony with other inmates. We understand discipline is the key to success and career building, hence we promote the feeling of self-discipline among students.

As you know hostel life is a union of diverse cultures and different upbringings, which blends into a harmony for a rich and memorable experience. We provide an atmosphere where they can learn, laugh and live to the fullest. The Wardens and Caretakers ensure that the students get a clean, green and relaxed atmosphere. We promote eco-friendly sustainability inside the hostel premises.

Our hostels infrastructure is comprised with amenities like 24 hour power supply, cold and hot water availability, Wi-Fi connectivity, clean and hygienic environment, spacious and comfortable AC & Non-AC rooms, neat & clean toilets, periodic disinfection of buildings, messes with dedicated staff and nutritious menu with variety, laundry support, activity rooms, computer labs, TV rooms, indoor & outdoor sports facilities, state of the art floodlight lit cricket stadium, well-equipped Gyms, 24-hour security & medical facilities surrounded by a lush green campus.

Comforts are imperative but not holistic. Man is a social animal and needs to interact with others. The resident students are encouraged to participate in sports, cultural and social activities round the year. Talent shows, dramatics and literary events are organized from time to time. The inmates of hostel are encouraged to live in harmony, like one big family, offering each other a helping hand whenever required.

Living in hostel presupposes a high degree of integrity, mindfulness, cooperation, open-mindedness and hard work for a bright future and good image of the institution.

It also becomes the highest obligation & responsibility of all hostel inmates that they must safeguard the hostel infrastructure, keep the hostels free from Polythene, Alcohol, Smoke etc. to ensure pollution free environment and refrain from being part of any unlawful act including ragging to avoid any severe disciplinary action by the hostel administration.

Wishing you all an outstanding academic success and career progression.

Dushyant Kumar Rana

Asst. Prof.

Faculty In-charge Hostels

HOSTEL RULES & REGULATIONS

1. In general Hostel for students is a facility provided by the college and this cannot be claimed as a right. The management has absolute right to permit or refuse hostel facility to a student without assigning any reason whatsoever.

2. Eradication of Ragging:

While the college encourages all students to mix freely and live and work together in harmony, ragging in any form is strictly forbidden. Any student indulging in ragging will be immediately expelled from the Hostel and will be subject to disciplinary action which may culminate in his/ her expulsion from the college as well. It may also be noted that as per the Supreme Court orders ragging in any form is a cognizable offence. It is mandatory and legally binding for the college administration to report each incident of ragging to the Police for taking appropriate action under the Law. Ragging of any junior or fresher student is an offence in accordance with the ruling of country's Apex Court.

3. Management of the College would like its hostellers to consider the hostel as their home. Hostellers must conduct themselves in a manner as they would do at their homes. Students from all parts of the country stay together as brothers/ sisters without any problems in the hostel or in the campus.

The Boys' Hostels are as under:-

- a) Vivekanand Bhavan (VKB)
- b) Ramakrishna Bhavan (RKB)
- c) Dayanand Bhavan (DNB)
- d) Chanakya Bhavan (CKB)
- e) Aurbindo Bhavan (ABB)

The Girls' Hostels are as under:-

Vidushi Bhavan

- a) Block A b) Block B c) Block C

4. Facilities:

The college provides following facilities to the Hostellers.

- a. Single/Double/Triple/Four Seater AC & Non-AC Rooms*
- b. Bed, Table, Chair and Almirah
- c. Electricity
- d. R O Water
- e. Hot water for bathing in winters
- f. Internet facility

*Non-AC Rooms are available in Boys Hostel only, Girls Hostel is fully AC.

5. Empanelled Hospitals:

Sarvodaya, Vrindavan & Manipal Hospitals have been empanelled to provide health care services to the students staying in hostels.

6. Important Emergency Nos.:

a) D.M. Office	:0120-2824416 / 11, 2828798
b) SHO, Vijay Nagar	:112, 0120-2740797
c) PCR	: 112, 0120-2800750
d) Fire Station	: 112, 0120-2850148
e) Fire Safety Officer	: 9454418754
f) Civil Hospital (MMG)	: 0120-2730038
g) Sarvodaya Hospital	: (0120 - 2701694)
h) Vrindavan Hospital	: 09643401882
i) Manipal Hospital	: 0120-6165666
j) Ambulance Service	: 112
k) Hostel Emergency nos.	: Girls - 8860426611, 8285041604 Boys - 9454698227, 8011936361, 7906164712, 9911028295,

7. Admission:

Students desiring hostel accommodation must apply on prescribed application form (S-38) duly signed by the Parents by due date. Incomplete application forms will be rejected. Once application is accepted in principle, the student will then approach the accounts office and deposit the required fee. Duly filled application form complete in all aspects should be submitted to the Warden.

Students already staying in the hostel do not get allotment for the next academic session unless an application is submitted for re-allotment on the prescribed application form (S-15). Ex-students are not allowed to reside in hostel.

8. Registration:

Only those applicants who have deposited the fee will be registered and names would be included in the seniority list which will be prepared based on the date of fee deposit. Existing hostellers who do not register themselves will lose their preference and treated as fresh applicants for allotment.

9. Seniority:

Two seniority lists shall be maintained by the hostel committee.

Old/ Senior Students/ Residents:

- A. **List 1:** Old/Senior Students/Residents of the hostel will be given preference. However, old students shall have to apply afresh before the end of the current academic year and shall be registered only on submission of application and after having deposited full hostel fee in advance. If any student does not deposit fee within specified time, then allocation of hostel to him/ her will depend on availability.
- B. **List 2:** New/Fresh Students/Applicants – As per admission

10. Criteria to be followed for Hostel allotment:

Allotment of rooms in the hostel shall be made on first come first served basis and on academic merit of the students. No request for specific rooms shall be considered. However, request for choice of room-mate may be considered only after approval of the committee. Room once allotted shall not be changed for whatever reason it may be. Hostel Management Committee has laid down following criteria for allotment of room.

- a) **Priority 1** – Year-wise merit list of the students shall be drawn and rooms shall be allotted strictly as per merit. While preparing the merit list, record of updated and available YGPA / percentage of marks in the University Examinations shall be taken into account. Cut- off date for preparation of merit list would be taken as 30th April of the preceding academic year. It means that merit list will be prepared only for those students who have registered for hostel accommodation by 30th April. Name of students with any back paper will not be included in the merit list. If the result of even semester (II, IV, VI) has not been declared, hostel accommodation will be done on provisional basis, based on the result up to previous semester. If the allottee fails in the even semester, his allotment will stand cancelled and he has to vacate the hostel within a week of declaration of result. The students having status as Ex-student will not be allowed to reside in hostel.
- b) **Priority 2** – If the rooms are vacant after allotment to merit list students is over, students with one back paper may be considered for allotment and so on.
- c) New students taking admission in the first year shall be allotted hostel accommodation on first come first served basis, except for students residing in Noida, Ghaziabad and Delhi who will be considered if the rooms are vacant.

NOTE: No hostel accommodation will be allotted to the following:

- (a) Students involved in indiscipline cases of any nature in the past.
- (b) Students with Ex-student status.

- (c) Students whose class attendance was below 75% while staying in the hostel during the preceding academic year.

11. Room Allotment Procedure:

- a) Check room availability in respective hostel warden office & obtain availability slip.
- b) Deposit full fee in accounts department and obtain receipt.
- c) Submit the fee receipt in warden office to complete the allotment.

12. Medical:

- a. Students are compulsorily required to submit a medical certificate from MBBS qualified registered Doctor. Students are also required to get vaccinated against Covid & Hepatitis B” and must submit a certificate at the time of admission.
- b. In case a hosteller becomes seriously ill, his/ her parents/ guardians are informed over telephone. If required the student is taken to the Hospital by Ambulance, given treatment or hospitalized for immediate treatment. All expenditures incurred on medical treatment of the student will be borne by the parents. Insurance can be claimed in case of hospitalization as per the Group Insurance policy and applicable terms & conditions of the Insurance Company.
- c. A Qualified Doctor and a Medical Technician remain available at the college’s medical room.

13. Code of Conduct:

Hostellers will follow and strictly adhere to the rules prescribed by the Hostel Management Committee. Non – adherence to the rules will invite expulsion from the hostel without any fee refund.

14. Inventory Rule:

Items issued to hostellers in the room shall be checked by the warden before the students vacate the rooms at the end of the year. Students shall be required to pay for any damages caused to the issued items or fixtures.

15. Instructions for Hostellers Do’s:-

- a. It is mandatory to submit an affidavit for following anti-ragging and hostel rules at the time of applying for hostel allotment.
- b. Maintain strict discipline at all times and obey all written/ verbal instruction issued from time to time.

- c. Read the notices on the notice boards daily and follow the instructions meticulously. Ignorance of orders/ instructions will not be accepted as an excuse.
- d. Keep your rooms and surroundings clean.
- e. Switch off the Lights, AC and Fans, close windows/doors and lock the room before leaving.
- f. Gate pass is a must while proceeding for home even when college closes for holidays/ semester breaks or going out for even one night during academic days.
- g. Enter in register while leaving hostel for shorter period and also show your I-cards at the gate while going out of college or entering the college.
- h. Make an entry in the register kept with the Security personnel before proceeding to town on a visit or to your homes.
- i. Return back to the hostel in time as notified from time to time.
- j. Report to the Hostel Warden in case of self-sickness or any other hostel inmate.
- k. Immediately report to Chief Warden/ Warden/ Security in case any damage to property is noticed.
- l. Make use of the available facilities as per laid down timings strictly.
- m. Follow the meal timings strictly as laid down from time to time.
- n. Dispose off the waste in the dustbins only, provided for this purpose.
- o. Ensure safety of items/ equipment provided in the hostel or mess.
- p. Make payment to washer man immediately on receipt of washed/ ironed clothes as per laid down rates (students shall give clothes to the washer man at their own risk.)
- q. Shall use bathroom or toilet fittings properly and shall not cause any damage to it.
- r. Avoid wastage of water and should close the water taps immediately after use.
- s. Avoid wastage of food in the mess, take in small quantities any number of times as per requirement.
- t. Proper dress code (casual dress) should be adhered during their stay in hostel after college hours by the inmates of both Boys' & Girls' Hostels.
- u. Students will have to vacate their rooms within two days after their examinations are over.
- v. Students should carry their hostel identity cards while moving in/out to/from campus/ hostel.
- w. Students, if desire, may celebrate any function (Birthday etc.) in the dining hall between 4:30 pm to 5:30 p.m. (at tea time) or in the college canteen before 6 p.m. with the permission of warden. In any case students are not allowed to celebrate any function in

their rooms.

16. Instructions for Hostellers Don'ts:-

- a. Stay in the hostel rooms during classes / academic hours.
- b. Leave the hostel premises without permission.
- c. Use of Heater, Immersion Rod, Electric Press or any other electrical appliance of high current consumption is not allowed. If found using, the item will be confiscated and applicable fine will be imposed.
- d. Take any visitor, relative, friend, outside student or day scholar to the hostel.
- e. Bring any item of mess such as food, plate, tumbler or spoon to your room from the mess.
- f. Leave the room unlocked or unattended. College authorities shall not be responsible for any losses.
- g. Remove furniture or any other item from other rooms.
- h. Keep any valuable or cash in the room. College authorities shall not be responsible for any losses.
- i. Cook any type of meal in the room.
- j. Play loud music.
- k. Disturb other students in the hostel.
- l. Play cards or gamble or any other undesirable act in the room.
- m. Chew Pan, Tobacco, Gutka or smoke Bidi/ Cigarette in the hostel/ campus.
- n. Students are strictly forbidden from consuming alcohol, drugs, cigarette, tobacco products or any other intoxicants inside the campus or to enter the campus after consuming the same. Any student found consuming such things or in a drunken state in the campus will render himself/ herself liable for strict disciplinary action, including expulsion/ rustication from Hostel/ College.
- o. Bring any food to the room from the mess unless permitted to do so in case of sickness etc.
- p. Keep the computer in the room without written permission from the Director. College authorities shall not be responsible for any loss or damage even if the permission is granted.
- q. Get involved in the ragging of fresher's or other students. Defaulters shall invite disciplinary action including expulsion from the hostel / college without any fee refund. Ragging is an offence and punishable in accordance with the ruling of country's Apex Court.

- r. Students are strictly forbidden to keep any kind of firearms (even if it is a licensed one), fireworks or weapon (knife etc.) in the campus.
- s. Play Holi with colour, water or mud and burst crackers in the hostel premises during Holi & Diwali respectively.
- t. Park the two-wheelers in the Hostel Campus without necessary permission.
- u. Allow or permit day scholars inside their rooms.
- v. Students of opposite sex are NOT permitted to enter the Hostel/ Mess.
- w. Misuse of electricity by the hosteller will be fined as per applicable charges.

17. Rule for Out Pass:

It is obligatory for every hosteller to seek Warden/ Chief Warden's permission in the form of Out Pass / Leave Form for leaving the campus hostel during the period when college is functioning. Out Pass / Leave Form must be shown to the Security Staff while going out or returning to the campus. Hostellers must follow below timings for signing the Out Passes / Leave Forms:

Hostel	Summer (Apr to Sep)	Winter (Oct to Mar)
Girls' Hostel	07:00 p.m.	06:00 p.m.
Boys' Hostel	09:30 p.m.	09:00 p.m.

18. Hostel Attendance Timings:

Boy's Hostel:

08:45 p.m. to 9:30 p.m. (1 Year) & 09:30 p.m. to 10:00 p.m. (2nd Year & above) during winter as well as summer or as notified by the Wardens.

Girl's Hostel:

06:00 p.m. to 06:30 p.m. during winter & 07:00 p.m. to 07:30 p.m. during summer or as notified by the Wardens.

Important Note: - After college and hostel attendance timings no one is allowed to leave the hostel premises without taking prior permission from warden followed by gate pass entry at the hostel and college registers maintained by the college guards. If any student does not do so, he/ she will be held responsible for any mishappening.

19. Expulsion from the Hostel & Mess:

In case the college authorities are of the opinion that the conduct of any student is not up to the mark as expected, the student shall be immediately expelled from the hostel without

any fee refund and disciplinary action will be initiated.

20. Hostel Mess Rules:

Mess facility to the students is provided by the Mess Contractor with the consent of Mess Committee comprising of Hosteller Students. Mess committee is responsible for the quality and hygienic conditions of the food which is served to the hostel inmates. The college is only responsible to make payment on behalf of hosteller students to the Mess Contractor.

Breakfast, Lunch, Evening Tea & Snacks and Dinner will be provided in the mess at stipulated time. Mess will be closed during Holi / Diwali Holidays & Summer/Winter vacations and **NO REFUNDS ARE PERMISSIBLE.**

Mess Timings for Working Days:

Morning Breakfast	: 07:30 am – 08:30 am
Lunch	: 12:10 pm – 01:50 pm
Evening Snacks	: 05:00 pm – 06:00 pm (Excluding Sundays)
Dinner	: 07:30 pm – 08:30 pm

Mess Timings for Sat, Sun & Holiday:

Morning Breakfast	: 08:00 am – 09:00 am
Lunch	: 12:30 pm – 02:00 pm
Evening Snacks	: 05:00 pm – 06:00 pm (Excluding Sundays)
Dinner	: 07:30 pm – 08:45 pm

Following norms shall be strictly adhered to:-

- a. No utensil / food is allowed to be taken outside the mess. Defaulters will be fined Rs. 500/-.
- b. If any Hostler allows a dayscholar to stay in his room, he will be fined Rs. 1000/- & his allotment will be cancelled. The concerned day-scholar will also be fined Rs. 1000/-.
- c. Drinking liquor in hostel campus is strictly prohibited. Anyone found indulging in drinking will be expelled from the hostel along with fine of Rs. 5000/-. He may also be expelled/ rusticated from college after proper enquiry by SIC.
- d. No mess offs are allowed for whatsoever reason it may be.
- e. Students will maintain discipline at meal timings and follow the mess manners.
- f. Students shall form and follow a queue at the food counters.
- g. Hostlers are expected to follow table manners.
- h. Students are not allowed to enter the kitchen/cooking areas.
- i. Students will not get into an argument with mess staff/ contractor for any reason whatsoever.
- j. Complaints if any are to be reported to the Warden/Chief Warden.

21. Hostel Fee structure for the session 2022-23 :

Visit below link for Fee Structure:

<https://www.abes.ac.in/fee-structure.php>

22. Hostel Fee Refund Rules:

Hostel Fee Refund Policy for new entrants of the college

Sl. No	Conditions	Refund Policy	Clause No.
01	Student vacates Hostel due to admission withdrawal or not comfortable in Hostel within 15 days from date of Hostel allotment.	<ul style="list-style-type: none"> - The Hostel Security amount shall be refunded after deducting Rs. 500/- as processing charges. - Hostel Fee, Mess & Laundry charges will be refunded (except registration charges) after proportionate deduction (Least count-one month). 	H-1
02	Student vacates hostel after 15 days from date of hostel allotment.	<ul style="list-style-type: none"> - Only Mess & Laundry Charges for unutilized months will be refunded with Hostel Security* (if any) after deducting of Rs. 500/- as processing charges. - However, the amount deposited as Registration charges of Rs. 500/- will not be refunded. 	H-2

Hostel Fee Refund Policy for the students of 2nd year onwards (Existing students):

Sl. No	Conditions	Refund Policy	Clause No.
01	Student vacates Hostel before start of session.	<ul style="list-style-type: none"> - The Hostel Security amount shall be refunded after deducting Rs. 500/- as processing charges. - Hostel Fee, Mess & Laundry charges will also be refunded (except registration charges) without any deduction 	H-3
02	Student vacates Hostel after start of session (if room allotted).	<ul style="list-style-type: none"> - The Hostel Security amount shall be refunded after deducting Rs. 500/- as processing charges. - Only Mess & Laundry Charges will be refunded for unutilized months (Least count-one Month). 	H-4
03	Student vacates Hostel due to declared fail in previous year result which announced late by University.	<ul style="list-style-type: none"> - The Hostel Security amount shall be refunded after deducting Rs. 500/- as processing charges. - Hostel Fee, Mess & Laundry charges will also be refunded (except registration charges) after proportionate deduction (Least count-one month). 	H-5

Common conditions for refund of Hostel Fee to all Hostellers (New & Existing students)

Sl. No.	Conditions	Refund Policy	Clause No.
01	If student opts for Hostel accommodation in midsession and later on withdraws.	<ul style="list-style-type: none"> - If join in the midsession, Hostel Fees and Laundry charges will be applicable from joining month. - If such student requests for withdrawal from hostel later on, only Mess & Laundry Charges will be refunded for unutilized months (Least count-one Month). - The Hostel Security amount shall be refunded after deducting Rs. 500/- as processing charges. 	H-6
02	Student vacates due to severe Medical reasons (Supporting documents to be verified by concerned wardens & recommended by Hostel In charge).	<ul style="list-style-type: none"> - The Hostel Security amount shall be refunded after deducting Rs. 500/- as processing charges. - Hostel Fee, Mess & Laundry charges will also be refunded (except registration charges) after proportionate deduction (Least count-one month). 	H-7
03	If student is expelled from hostel/terminated on any technical grounds such as college/University does not permit students to continue his course on account of any disciplinary action (in or out side hostel).	<ul style="list-style-type: none"> - Mess & Laundry Charges will be refunded for unutilized months. - The amount deposited by the student as Hostel Security* will be refunded/ not refunded as per recommendation of Disciplinary Committee. - However, the amount deposited as Registration charges will not be refunded. 	H-8
* In case of financial Losses, Hostel Security may be forfeited. Also student will have to comply with any punishment that is imposed either in terms of financial or academic.			

23. Punitive Actions/ Amount of Penalty in repetition of Offence(s).

S. No.	Act of Indiscipline	First Time	Second Time	Third / Subsequent Time
1	Being in possession of any banned material like drugs or any other toxic substance	Expulsion from hostel without any refund of hostel charges		
2	Being in possession of / or under influence of liquor	Information to Parents & max fine of Rs. 5000/-	Expulsion from hostel without any refund of hostel charges	
3	Staying in hostel during class hours without permission of the Warden/ HOD/ Authority	Information to Parents/ guardian & fine of Rs. 100/-, information to concerned HOD	Information to Parents/ guardian & fine of Rs. 200/-; information to concerned HOD	Information to Parents / guardian & fine of Rs.300/-; information to concerned HOD
4	Absence from hostel room beyond permissible hours.	Information to Parents/ guardian & fine of Rs. 100 / -	Information to Parents/ guardian & fine of Rs. 200 / -	Information to Parents/ guardian & fine of Rs. 300 / -
5	Overnight absence from hostel without any prior Information/ permission.	Information to Parents/ guardian & fine of Rs. 200 / -	Information to Parents / guardian & fine of Rs. 600 / -	Information to Parents/ guardian & fine of Rs. 1200 / -
6	Overstayed beyond sanctioned leave period without permission	Information to Parents/ guardian & fine of Rs. 100/ -	Information to Parents/ guardian & fine of Rs. 200 / -	Information to Parents/ guardian & fine of Rs. 300 / -
7	In case of default to mark night attendance	Information to Parents/ guardian & fine of Rs. 200 / - each time		
8	Light and fan left ON when room is locked.	Information to Parents/ guardian & fine of Rs. 100 / -	Information to Parents/ guardian & fine of Rs. 500 / -	Information to Parents/ guardian & fine of Rs. 1000 / -
9	Improper installation of Desert Cooler	Information to Parents / Guardians & fine of Rs. 500/- each time		
10	Taking meals to student room (from the mess or outside) without permission	Information to Parents/ guardian & fine of Rs. 100 / -	Information to Parents/ guardian & fine of Rs. 200 / -	Information to Parents/ guardian & fine of Rs. 300 / -
11	Ordering & consuming outside non-veg meal	Information to Parents/ guardian & fine of Rs. 200 / -	Information to Parents/ guardian & fine of Rs. 300 / -	Information to Parents/ guardian & fine of Rs. 500 / -
12	Not being in college uniform	Information to Parents/ guardian & Warning	Information to Parents/ guardian & Warning	Information to Parents/ guardian & fine of Rs. 100/- each time
13	Not in possession of Hostel ID card at the time entry/exit from/to Hostel/Campus	Information to Parents/ guardian & fine of Rs.200/ - each time		
14	Smoking	Information to Parents/ guardian & fine of Rs.200/ -	Information to Parents/ guardian & Max. fine of Rs. 1000/- for each subsequent occurrence	
15	Using mobile in class room	Information to Parents/ guardian & fine of Rs. 100/- for each infringement		

16	Usage of loud sound system.	Information to Parents/ guardian & fine of Rs. 100/-	Information to Parents/ guardian & fine of Rs. 500 / -	Information to Parents/ guardian & fine of Rs. 1000/-
17	Usage of any component (hardware / software) affecting operation of network (confiscation of gadget in addition to fine)	Information to Parents/ guardian & fine of Rs. 500/-	Information to Parents/ guardian & fine of Rs. 1000/-	Information to Parents/ guardian & fine of Rs. 2000/-
18	Usage of unauthorized Electrical Appliances like Iron, Kettle, Heater, Immersion Rod, Electric Blanket and any gadgets (confiscation of gadget in addition to the fine)	Information to Parents/ guardian & fine of Rs. 100/-	Information to Parents/ guardian & fine of Rs. 500/ -	Information to Parents/ guardian & fine of Rs. 1000/-
19	Birthday celebrations in rowdy/indecent manner (Fine is applicable on each individual present).	Information to Parents / Guardian & fine of Rs. 500/-	Information to Parents/Guardian & fine of Rs. 1000/-	Information to Parents/Guardian & fine of Rs. 2000/-
20	Stay of any unauthorized person in the room without prior permission.	Information to Parents/ guardian & fine of Rs. 500/-	Information to Parents/ guardian & fine of Rs. 1000/-	Information to Parents/ guardian & fine of Rs. 1500/-
21	Forming group for any reason and / or approaching the Faculty Residence / Academic Blocks in a Group or Groupism of any kind and in any manner	Information to Parents/ guardian & fine of Rs. 100/-	Information to Parents/ guardian & fine of Rs. 500 / -	Information to Parents/ guardian & Refer to SIC
22	Abusing each other without any physical harm (per student)	Information to Parents/ guardian & fine of Rs. 200/-	Information to Parents/ guardian & fine of Rs. 300/-	Information to Parents/ guardian & fine of Rs. 500/-
23	Physical entanglement or similar act without injury (per student)	Information to Parents/ guardian & fine of Rs. 500/-	Information to Parents/ guardian & fine of Rs. 1000/-	Information to Parents/ guardian & fine of Rs.1500/-
24	Physical assault with injury	Information to Parents/ guardian & Refer to SIC		
25	Entry of Day scholar in Hostel without permission	Information to Parents/ guardian & fine of Rs. 100/-	Information to Parents/ guardian & fine of Rs. 200/-	Information to Parents/ guardian & fine of Rs. 300/-
26	Playing colours in campus	Information to Parents / Guardian & fine of Rs. 200/- for each offence		
27	Bursting crackers in campus	Information to Parents/ guardian & fine of Rs. 1000/-	Information to Parents/ guardian & fine of Rs. 2000/-	Information to Parents/ guardian & fine of Rs. 3000/-
28	Damage of College property	Information to Parents / guardian & fine equal to double the cost of damage each time		

29	Breaking of Lock	Information to Parents / guardian & Fine of Rs. 100/- for Normal Lock & Rs. 200/- for Almirah Lock each time
30	Keeping furniture like Chair etc. in Balcony/Open Area/Under Cooler	Information to Parents / guardian & Fine of Rs. 100/- each time
31	Leaving the room door/window open or light/fan ON while proceeding on leave / out pass	Information to Parents / guardian & fine of Rs. 500/- each time per occupant of the room
32.	Entering the Mess cooking areas	Information to Parents / guardian & fine of Rs. 1000/- each time
33.	Involvement in any type of indiscipline activity / Creating unrest in hostel	Information to Parents / guardian & Fine up to INR 10000/- or expulsion from hostel without any fee refund or both

Note: The above punitive actions are indicative in nature and not exhaustive. The CDC / Proctor / Investigation committee reserves right to alter / scale the punitive actions as per the seriousness of the offence.

24. Late Admissions: Students who join the Hostel late will be charged dues from the month of joining.

25. Hostel Identity Card:

A separate Hostel Identity Card will be issued to hostel inmates by the concerned Warden. This card is required to be carried by hosteller student while moving out/ in from hostel/ campus. This ID card will be valid till your stay in Hostel. At the time of withdrawal from hostel, student is required to submit hostel ID card to the concerned Warden.

26. Hostel authorities do not take any responsibility, legal or financial, for any injury caused to a hosteller in any accidental mishap.

27. Electric supply to the hostels will be provided only when the same is available from PVNL (Paschimanchal Vidyut Vitran Nigam Limited).

28. The college authorities can change or modify the hostel rules at any point of time by notifying such changes.





Estd. 2000

Form No. S-34
(Revised on 01 May, 2022)

ABES Engineering College, Ghaziabad Hostel Allotment Undertaking by Parent & Student

(To be submitted in Duplicate)

I, Mr. / Ms; Father/mother of Mr. / Ms Admission No....., CONFIRM that I have read and understood the following rules, regulations and instructions of the hostel and undertake the following:

The hostel is meant to be a home away from home for students. The inmates of the hostel are expected to be mutually friendly and co-operative with their fellow students, guests and visitors. They shall maintain proper discipline; observe hostel and mess rules and timings enforced from time to time.

- 1. Eradication of Ragging:** Ragging is Strictly Prohibited. Ragging in any form i.e. making unpleasant noise, disorderly conduct, doing any act which causes or likely to cause physical or psychological harm or raise apprehension or fear of shame or an embarrassment to the new student whether by words, spoken or written or by an act which include teasing, abusing, playing practical jokes on or causing hurt to such students or asking the new student to do any act or to perform such things which such student will not in the ordinary course willing to do is strictly forbidden. If anyone is found guilty of directly/indirectly involved or abetting in ragging he/she will be punished/rusticated/ expelled/suspended from the institute and also liable to prosecution in terms of the Supreme Court of India decision on Writ Petition No. (C) 656/1998. Ragging is now a crime. No one can feign ignorance of the law. Under the prohibition of ragging Act 1997 those who indulge in ragging can be punished with a Jail term of six months to 10 years & fine up to Rs. 50,000/-.
- 2.** A student seeking admission to the hostel shall have to submit another affidavit along with her/his application for hostel accommodation that she/he is aware of the ragging law in this regard and agrees to abide by the punishment meted out if he/she is found guilty of ragging and/or abetting ragging. (AICTE Requirement)
- 3.** The Boys hostels are as under:-
 - a) Vivekanand Bhavan (VKB)
 - b) Ramakrishna Bhavan (RKB)
 - c) Dayanand Bhavan (DNB)
 - d) Chanakya Bhavan (CKB)
 - e) Aurobindo Bhavan (ABB)
 - b) Block B
 - c) Block C
- 4.** The Girls Hostels are as under:-
 - a) Block A
- 5. Facilities:** The College provides following facilities to the hostellers.
Single/Double/Triple/Four/Five seated rooms.
Bed, Table, Chair and Almirah
Electricity, Internet
Hot water for bathing in winters

6. **Empanelled Hospitals:** Sarvodaya Hospital & Vrindavan Hospital have been empanelled to provide health services to the students staying in hostels.

Important Emergency Nos.

- | | |
|--------------|-------------------------------------|
| (a) Fire | 112 |
| (b) Police | 112 |
| (c) Hospital | Sarvodaya Hospital (0120 - 2701694) |
| | Vrindavan Hospital (09643401882) |

However Doctor is available in campus during working days from 10:00 AM till 2:00 PM

7. **FORMALITIES TO BE COMPLETED BEFORE JOINING THE HOSTEL**

- For availing hostel accommodation, a student (fresher) has to register his/her name in the hostel by submitting application in the prescribed format. The following documents are required to be submitted along with the application:-
 - Declaration by the parents
 - Anti-ragging affidavit by self & parents,Latest photographs of self, father, mother and the Local Guardians. (not older than 6 months)
- For continuing in hostel in 2nd and subsequent years (re-admission), students have to submit separate applications in the prescribed format along with a declaration & Anti-ragging affidavit by self & parents
- An authority letter from the parent, indicating two names and addresses (with their photographs and telephone numbers), who would act as the local guardians. Please note that only those persons who are employed and live in a family environment will be allowed to become local guardians. No student will be allowed to become a local guardian of another student. These rules will be strictly adhered to by the Hostel Wardens.
- A certificate from the local guardians stating to accept the responsibility for the hosteller student and permitting the student to stay with him / her during sickness, this must be signed by the student and his/her parents as well.
- Parents' contact numbers are to be available in the hostel to contact them in case of any emergency or any other requirement. Any change in contact number should be informed without any delay to the Hostel Wardens.

8. **Admission:**

New students taking admission in the first year shall be allotted hostel accommodation on first come first serve basis.

For allotment of hostel accommodation for old students a merit list will be prepared with the following criteria.

- % of class attendance in the college
- % of attendance in the hostel
- % of marks in odd semester
- Degree of involvement in indiscipline activities, if any

Students shall be given preference to get the hostel room as per his/her choice according to merit

NOTE: No hostel accommodation will be allotted to the following:

Students involved in severe indiscipline cases of any nature in the past.

In case of failed and/or detained in previous year.

- Generally hostel allotment is done for a period of 10 months from August to May, however under certain unavoidable circumstances this period may get shifted but the duration shall remain 10 months only. Hostel shall be allotted on payment of full fee, once allotment is done, no change of room or cancellation is permitted, in emergency cases if the hostel is vacated by any student, only messing and laundry charges shall be refunded, also no refund is made in case any student is asked to vacate the hostel on disciplinary grounds.
- All the Hostellers should always carry their valid Identity Cards issued by the Institute while exiting/entering the Hostel / Campus (Showing the I Card image in Mobile is invalid).

11. Residents of both Boys' & Girls' Hostels shall not go out of Hostels in shorts during college hours.
12. Hostel rooms are equipped with furniture and fittings of appliances. Student occupying the room will sign for the receipt of items in Inventory Register. She/he will be responsible to hand over the items in their original serviceable condition to hostel authorities while leaving the rooms on close of the academic session.
13. Rough handling of dining hall furniture, room furniture or any furniture/property or fittings of the hostel is strictly forbidden. If any individual or group is identified to have caused the damage, double the cost of the damaged property will be recovered from her/him/group. Repeated acts of causing loss to the hostel property will result in expulsion from the hostel.
14. In case of damage to College or Hostel Property in common areas if the actual student is not identified then all the students staying in the area shall have to bear double the cost of damage.
15. The hostellers themselves are personally responsible to safeguard their belongings. They are advised not to keep large amounts of cash or valuables like gold ring, costly wristwatch etc., in their rooms. They should also take care of their Purse, Calculators, Cell Phones, Laptops, Computers and Books. In case of theft, damage or loss of any item the hostel authorities/institute will not be responsible in any way. The hostellers are advised to keep their rooms, boxes, suitcases, cupboards, etc., securely locked with good quality locks.
16. The hostellers are neither allowed to keep private electrical equipment nor would tamper with electrical fittings provided in rooms. Unauthorized possession will lead to confiscation of the goods.
17. Smoking, gambling in any form such as Playing Cards (even without money at stake), consumption of alcohol, use of drugs and narcotics and even possession of such things are prohibited. Anyone found indulging in the use of such things will not only be asked to vacate the hostel but also be rusticated from the institute.
18. The institute timings are 8.30 am to 4.30 pm. Students are not allowed to stay in the hostel during the class hours unless the stay is unavoidable due to illness or any other valid reason. In such cases they should take the permission of HOD/Dean/Director and communicate the information to the Warden in writing.
19. Inmates of Boys Hostel can use their personal desert coolers by submitting the undertaking and paying the applicable charges. Coolers are not allowed in Girls Hostel as Girls Hostel is fully Air Conditioned.
20. Use of any electrical appliances except table-lamp and mobile-charger, is prohibited.
21. Lights and Fans should be switched off when no one is there in the room, also room lights shall remain off between 11:00 p.m. to 05:00 a.m., however, if any student wants to study late hours, he/she can do so in study room or use table lamp. Power supply of ACs shall not be available during class hours.
22. **MESS:** It is mandatory for students residing in the Hostel to join the mess attached to the hostel. Hostellers are required to dine in the dining hall. No hosteller is permitted to take food in the room except for those reported sick with prior permission of hostel warden. Indoor cooking including making of tea/coffee/noodles in the rooms is strictly prohibited. The hostellers shall not waste food, electricity & water. **Wastage of food is a national loss.**

Mess timings are as below:

Morning Breakfast: 07:30 AM – 08.30 AM (Working Days) & 08:00 AM – 09.00 AM (Sat, Sun & Holidays)

Lunch : 12:10 PM – 01.50 PM (Working Days) & 12:30 PM – 02.00 PM (Sat, Sun & Holidays)

Evening Snacks : 05:00 PM – 06:00 PM (Same for all days, excluding Sundays)

Dinner : 7.30 PM – 08:30 PM (Working Days) & 07.30 PM – 08:45 PM (Sat, Sun & Holidays)

23. Students, if desire, may celebrate any function (Birthday etc.) in the dining hall between 4.30 p.m. to 5.30 p.m. (at tea time) or in the college canteen before 6 p.m. Under any circumstances, students will not celebrate any function in their rooms.
24. If a hosteller needs to stay out/leave the hostel after night roll call due to any reason, he/she has to obtain prior written permission from the Chief Warden with a request from parent for the same, also if a hosteller wants to leave the hostel on class days (Monday to Friday), prior written permission of department HOD must be obtained. In any case leaving the hostel without obtaining prior written permission shall lead to disciplinary action including Fine & Expulsion from the hostel without any fee refund.
25. **ATTENDANCE:** All students will report for the Roll Call every day as per prescribed timings by the Wardens. The roll call timings shall be as below:

Girls Hostel: 7:00PM -7:30 PM (summers) & 6:00 PM – 6.30PM (winters)

Boys Hostel: 8:45 PM-9:30PM (for 1st year students) & 09:30 PM – 10:00 PM (for 2nd year & above)
or as notified by the Chief Warden as per the season/circumstances.

The last in-time of Girls Hostel is 6:00 PM (winters) and 7:00 PM (summers).

The last in-time of Boys Hostel is 10:00 PM (winters as well as summers)

26. No student shall remain absent from the hostel during night unless she/he has obtained night out pass from the hostel warden. Night out permission to hostellers will be given on week-ends only if the request of the inmate has prior approval of the parents.
27. While going out of Hostel for any work or on leave the students' should make entry in the daily in-out register or leave register kept at the Hostel Guard Room in his/her own hand writing and carry I Card along.
28. If any hosteller leaves the hostel without prior permission or remains absent continuously for more than a month, he/she will automatically forfeit the right to stay in hostel.
29. Students requiring to attend wedding, other social functions and going outstation will require permission of the hostel Wardens, subject to receipt of written request for the same from parents of the student.
30. All students shall compulsorily proceed on leave during Holi, Diwali & Semester Breaks as per the academic calendar, no student shall be allowed to stay in Hostel during this period. Students should close all doors/windows and switch off lights/fans of their rooms before leaving for home.
31. Students having any Chronic/Communicable disease are not allowed to stay in hostel. Hostellers falling sick or feel symptoms of sickness should report to hostel warden for transportation to hospital. 24 hours Ambulance-Service is available in the campus.
32. Parents/Guardians/Visitors can meet their ward in visitor's room with the permission of the hostel warden before 7.00 pm. No Parent/Guardian/Visitor is allowed to stay or visit students in their living rooms.
33. Discussion on politics and religion is forbidden in the hostel & mess.
34. No notice will be displayed by hostel inmates in the hostel notice board without the countersignature of hostel warden.
35. Taking part directly/indirectly in any movement or agitation or strike of students in the institute for any reason whatsoever will attract punishment, rustication or expulsion, which in the opinion of the Management/Director is subversive to the discipline of the institute.
36. The Institute/Hostel authorities will conduct surprise checks periodically and if anyone is found violating the above rules, disciplinary action will be taken against them. The hostel rooms are subject to inspection by the Institute/Hostel authorities to make sure that they are kept neat and tidy and no unauthorized items like liquor, drugs, lethal weapons and other banned items etc., are kept in the room.
37. Day scholar students are not allowed to enter the hostels, also hosteller students are not allowed to visit each other's room.
38. Hostellers are advised to keep minimum amount of cash with them to avoid theft. They can make use of the ATM facilities at the time of needs.
39. Hostel authorities do not take any responsibility, legal or financial, for any injury caused to a boarder in any accidental mishap.
40. Parents are advised to keep in constant touch with Institute/Hostel authorities regarding the performances of their wards and advise them to be sincere in their studies. Indiscipline of any kind including quarreling & fighting etc. in the hostel premises will be penalized. Habitual offenders of fighting & quarrelling will be expelled from hostel without refund of hostel charges.
41. Parents shall be responsible for any act of indiscipline by their ward and shall extend full cooperation to college authorities for correction of their ward including fine, punishment and expulsion from the hostel. Hostel Staff can communicate with the parents for reporting any issue concerning their ward.
42. Hostel allotment is provisional, hostel management committee reserves the right to change the room or cancel the allotment without any prior notification by refunding the hostel charges on prorata basis.
43. College authority can change or modify the hostel rules by notifying such changes.
44. Above mentioned rules have come into force with effect from 01.05.2022

In addition to the above, if my ward is found violating college/hostel rules, involves in any ragging or indiscipline activities, then the college or government authorities may take any disciplinary action including expulsion/rustication from hostel/college (without refund of any fee) as they may feel appropriate and that will be binding to me.

Place: _____

Date: _____

Signature of the Parent
Mobile No.:

(By the Student)

I, Mr. /Ms. _____, Admission No _____ a resident of the hostel, CONFIRM that the signature affixed above is the signature of my father/mother Mr./Ms. _____ I have been explained by my parents & have understood the consequences of violation of college/hostel rules & regulations and indulging in any ragging/indiscipline or associated activities.

I SOLMENLY PROMISE that I SHALL follow all rules of college & hostel and NOT indulge in any ragging/indiscipline or associated activities. I shall maintain the decorum of the college& hostel both in action and words & would be liable to any disciplinary action if found otherwise.

Place.....
Dated.....

Signature of the student
Mobile No.:

(Countersignature of the Warden)

*Legal Guardians only in case of parents not being alive.

@After counter signature, one copy to be kept in the file of the student and the other to be handed over to the student for his/her retention.



Estd. 2000

ABES ENGINEERING COLLEGE, GHAZIABAD

HOSTEL ALLOTMENT DECLARATION BY THE STUDENT

Paste a recent
passport size
photograph

(Self-attested)

I S/ O, D/ O (Father) and (Mother),
under programme _____ and department of Having
admission number..... at ABES ENGINEERING COLLEGE, GHAZIABAD and who is a permanent
residence of

..... (Complete permanent postal address with telephone number) do hereby undertake on
this the (Day), of (Month), (Year), the following:-

1. That, the entries made by me in the Application Form are complete and true to the best of my knowledge and based on records.
2. That I will present the original documents immediately upon demand by the concerned authorities of the College.
3. That I hereby promise to abide by the admissible rules and regulations, concerning discipline, attendance, etc. of the College (ABESEC), and also to follow the Code of Conduct prescribed for the Students of the College, as in force from time to time and subsequent changes/ modifications/ amendment made thereto. I acknowledge that, the College has the authority for taking punitive actions against me for violation and/ or non-compliance of the same.
4. I have thoroughly gone through the college's HOSTEL RULE BOOKLET and I will abide by the same.
5. I, hereby declare that, I will neither join in any coercive agitation/ strike for the purpose of forcing the authorities of the College to solve any problem, nor I will participate in any activity which has a tendency to disturb the peace and tranquility of life of the ABESEC campus and/ or its Hostel premises.
6. I, hereby declare that, both I will not indulge in, nor tolerate ragging, in any form, even in words or intentions, and I accept to give an undertaking in the prescribed format for the same.
7. I, hereby declare that, I shall be solely responsible for my involvement in any kind of undesirable / in disciplinary activities outside the campus, and shall be liable for punishment as per the law of the land. I, further understand that, the college shall in no way provide any support to me and will not be held responsible for any such action by me.

- 8. I, also declare that, I am not suffering from any serious/contagious ailment and/or any psychiatric / psychological disorder.
- 9. I, hereby undertake to inform the College, about any changes in information submitted by me, in the Application Form and any other documents, including change in addresses and phone nos., from time to time.
- 10. Finally I will put my free consent in order to sign this undertaking after carefully reading and understanding all the above mentioned points.

Student's Left Hand Thumb Impression (below)

Signature of Student
 NAME OF STUDENT:-
 Date
 Signed:-
 Place:-

DECLARATION BY PARENT / GUARDIAN

I, (Mother / Father / Guardian) hereby fully endorse the above undertaking/declaration given by my child/ward. And I will endeavour to induce my child /ward to do his /her best to observe the above stated undertaking in words and spirit.

Place:
 Date:

Signature of Mother / Father / Local Guardian

In case of Local Guardian please mention the following:-

NAME OF LOCAL GURDIAN:-
 RELATIONSHIP WITH THE STUDENT:-
 ADDRESS OF THE LOCAL GURDIAN:-

 MOBILE NO. / TELEPHONE NO. OF THE LOCAL GURDIAN:-



Homi J. Bhabha

A scientific institution, be it a laboratory or an academy, has to be grown with great care like a tree. Its growth in terms of quality and achievement can only be accelerated to a very limited extent.

Aryabhata

The Universal medicine for the soul is supreme reason and absolute justice, for the mind mathematical and practical truth, for the body the quintessence, a combination of light and gold.

Srinivasa Iyengar Ramanujan

An equation means nothing to me unless it expresses a thought of God.

C.V. Raman

Ask the right questions, and nature will open the doors to her secrets.

Kalpana Chawla

When you look at the stars and the galaxy, you feel that you are not just from any particular piece of land, but from the solar system.

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